



BUSINESS ONLINE BANKING USING A PASSWORD

Bank on your time and your way

EXPERIENCE
COMMUNITY

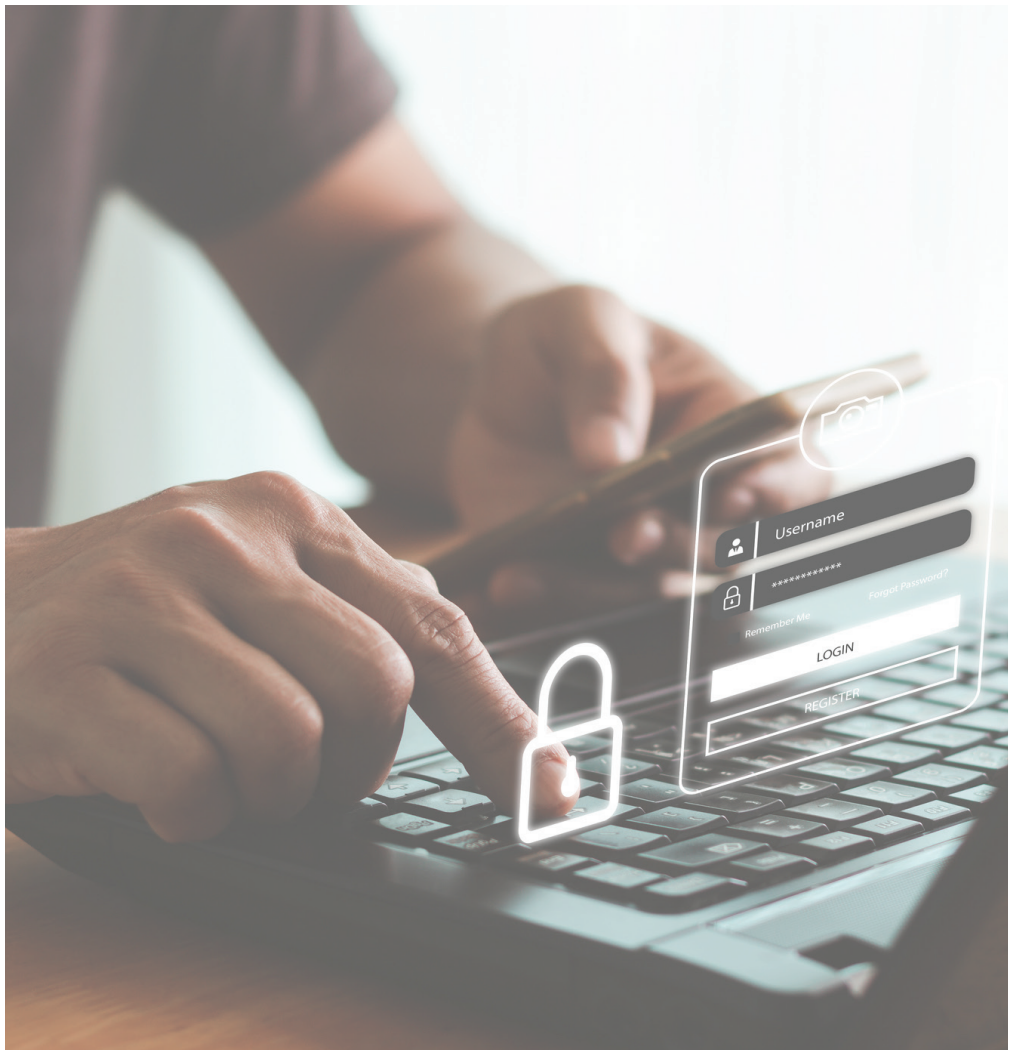


UNITY
BANK

www.unitybanking.com



REV 1/14/2025



BUSINESS ONLINE BANKING

Bank on your time and your way

SIMPLE SOLUTIONS FOR ENTREPRENEURS

Manage your finances online, on your hours, not ours

As an entrepreneur, you want to focus on growing your business, not running it. This is a simple, convenient, and easy way to manage your finances from virtually anywhere, anytime. You will discover a refreshingly simple way to quickly manage your accounts in real-time. Our online banking for businesses enables you and additional users to manage your company's finances when and where it is convenient for you. From online for businesses, to robust cash management solutions, we can provide the online tools that work for your business.

HOW IT WORKS

Business Online Banking is a robust, customized suite of online cash management resources that enables your business to get the information you need to make cash position decisions, move funds electronically, viewing check images, right on your computer or tablet.

BENEFITS OF BUSINESS ONLINE BANKING

Review recent account transactions

View your current account balance

Transfer funds between Unity Bank accounts

Make Unity Bank loan payments

View statements and notices for the past 12 months

Download history to a report and CSV file format

Subscribe to set up alerts and notifications that can be delivered via email or SMS text message

Enhance your business payments capabilities by subscribing to additional modules; ACH Payments & Wire Transfers

FIRST TIME LOGGING IN TO BUSINESS ONLINE BANKING

STEP 1

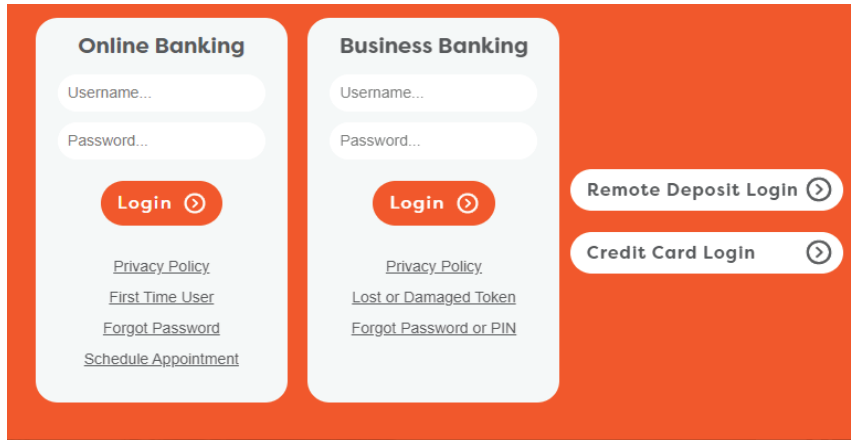
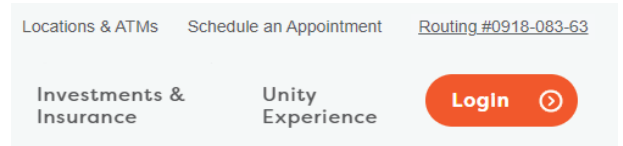
Navigate to our website www.unitybanking.com.

On the home page, click the orange Login button.

Your Username and Password has been provided by a member of the Cash Management Team.

Using the Business Banking login, enter the provided Username and Password

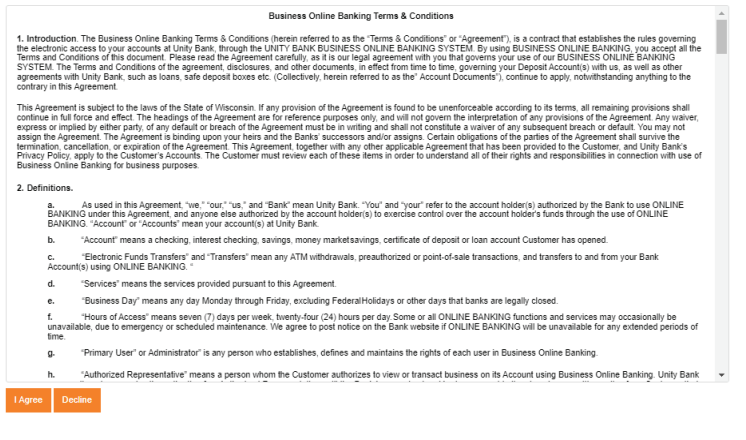
Click Login



STEP 2

Read and click I Agree or Decline to the Terms and Conditions

Terms And Conditions



STEP 3

Create a new Password using the parameters indicated.
Click Continue

Change Password

Your password helps prevent unauthorized people from logging into online banking. Changing it periodically keeps your accounts secure.

Complete the following to change your password.

Your new password must include:

- Between 9 and 17 characters
- At least 1 number
- At least 1 uppercase letter
- At least 1 lowercase letter
- At least 1 special character

New Password *

Confirm New Password *

* Indicates required field

STEP 4

Set up Challenge Questions
Select 3 questions from the drop-down menu's and enter the answers.
Click Continue

Set Up Challenge Questions

If you are logging in on a public device or a different device than usual, you can answer a challenge question to prove your identity and proceed.

Complete the following to set up your challenge questions.

First Challenge Question *

First Answer *

Second Challenge Question *

Second Answer *

Third Challenge Question *

Third Answer *

* Indicates required field

STEP 5

Verify your email address is correct. If correct click Continue, if an update is required click change email.

Verify Email

Email address on record: ckoerner@unitybanking.com.

**This email address is only for login authentication. Updating it will not change email addresses used for other components.*

Click Continue to keep the same email address or click Change email to update it.

[Continue](#) [Change Email](#)

Establish Profile

Your profile information is used to help authenticate your identity and provide an address where your bank can send you new login credentials, if they are ever needed.

Complete the following to set up your profile information.

Email *

Confirm Email *

* Indicates required field

[Continue](#)

BUSINESS ONLINE BANKING LOGIN - FAQs

How do I enroll my business?

Contact Unity Bank's Cash Management Team to enroll.

What if I enter the wrong password when logging in?

If you enter the wrong password, just re-enter the password. You will have 3 tries before the account is locked.

What if I get locked out?

Contact Unity Bank's Cash Management Team for assistance

Why don't I have a password generating token?

Currently, the business who's account you have access to, has not enrolled or granted you access to extended modules of Business Online Banking. Including ACH origination, or scheduling Wire Transfers online. To inquire about adding one of these services, contact Unity Bank's Cash Management Team.

Contact the Cash Management Team:
877-403-3322
ubcashmanagement@unitybanking.com